
TNC-pol-62

Lone Worker Safety Policy

Purpose

To define lone workers and outline the safety procedures to follow to keep them safe.

General

Lone workers are those who are working alone or in isolation where assistance is not readily available:

- In emergencies
- When the worker is injured or in ill health.

The Occupational Health and Safety Regulation requires all B.C. employers to establish check-in and other procedures to protect employees working alone or in isolation, whether in the field or in an office.

At Telemark Nordic the following employees are identified as individuals working alone and in isolation:

- Groomer operators
- Office workers who are in the office alone prior to the opening of the trails (normally prior to 9:00am)
- Office workers who are in the office alone during night skiing operations (4:00pm – 9:00pm)

Any other employee or volunteer working alone or in isolation.

Check in Procedure

Telemark Nordic will adopt the GARMIN InReach satellite tracker with the "SafetyLine" software for checking in on the employees at risk:

- The worker will check in with the system at a minimum once every two hours
- If the worker fails to check in then the system will attempt to contact the worker by phone or text message
- If this fails then the system will notify the first person in line ten minutes later by phone or text message
- If there is no response after five minutes then the second person in line will be contacted.
- If there is no response after five minutes then the third person in line will be contacted
- The person receiving the emergency call will activate an emergency response

In accordance with the regulations this program will be audited after the first year of use and then every two years thereafter.